



GUAM POWER AUTHORITY

ATURIDÁT ILEKTRESEDÁT GUÅHAN
P.O.BOX 2977 • HAGÁTÑA, GUAM U.S.A. 96932-2977

December 3, 2024

AMENDMENT NO.: XV

TO

INVITATION FOR BID NO.: GPA-075-24

FOR

DOCUMENT MANAGEMENT LEASE, 60-MONTH CONTRACT

Prospective Bidders are hereby notified of the following changes and responses to clarification to Amendment No.: XIV received from Bidder No. 3 dated November 25, 2024:

CHANGES:

1. **REMOVE** Page 6d of 44 and **REPLACE** with Page 6e of 44 (see attached):
 - a. Under INVITATION FOR BID, DESCRIPTION, Section **A. GENERAL SPECIFICATIONS: Sub-Section, A.24**, 2nd. sentence is changed

FROM:
Print charges shall be reconciled monthly.

TO NOW READ:
* Print charges shall be reconciled quarterly.
 - b. Under INVITATION FOR BID, DESCRIPTION, Section **A. GENERAL SPECIFICATIONS: Sub-Section, A.25**, 2nd. Sentence is changed:

FROM:
Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed monthly.

TO NOW READ:
* Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed quarterly.

2. **REMOVE** Page 9d of 44 and **REPLACE** with Page 9e of 44 (see attached):

Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.3.28** is changed

FROM:

120v, 15 Amp Electrical

TO NOW READ:

*120v, 20 Amp Electrical

Bidder No. 3 dated 11/25/2024:

QUESTION:

1. Amendment XIV cites a “Quarterly” cost requirement while sections Section A.24 indicates a “**monthly**” reconciliation. Also Section A.25 states “ Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed **monthly**.”

- A.24 charges to be included with contract: Help Desk/Managed Device Services, Maintenance, Print Charges (Black/White, Color), All supplies including staples except paper. Print charges shall be reconciled **monthly**.
- A.25 Billing statement (one invoice) shall be provided monthly. Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed **monthly**.

- A.) Is it GPAs intent to have a monthly invoice but have a “quarterly print allowance with a quarterly print reconciliation”?
- B.) If a quarterly print allowance is required:
- a. Shouldn’t section A.24 read “...Print charges shall be reconciled **quarterly**”?
 - b. Shouldn’t section A.25 read “... Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed **quarterly**”?
- C.) Are the amounts cited in sections B.1 through B.7 (Groups 1 through 7) quarterly print allowances to be included with each group?
- D.) The bid form for sections B.1 through B.7 (Groups 1 through 7) was changed from “monthly” to “Quarterly.”

QTY:	U/I	* Quarterly:	Annually:
1	Ea.	\$ _____	\$ _____

- a.) Can you please confirm if “Quarterly” on the bid form for sections B.1 through B.7 represents the print allowance period for the respective group?
E.g. For bid item B.5, a quarterly print allowance of 45,000 BW and 60,000 Color is required.

NO.	DESCRIPTION	QTY:	U/I	* Quarterly:	Annually:
*B.5	Group 5: (45,000 BW, 60,000 Color)	7	Ea.	\$ _____	\$ _____

b.) Despite the bid form indicating “Quarterly” for sections B.1 through B.7, can you please confirm that GPA still requires a monthly invoice (but quarterly print reconciliation)?

ANSWER:

- A.) Yes.
- B.) a. and b. Refer to No. 1 of **CHANGES** above.
- C.) Yes.
- D.) a.) and b.) Yes.

QUESTION:

2. A previous question/ request regarding Section B.3.28 allowed for 120v, 20 Amp Electrical

Per Amendment VI

4. REMOVE Page 9 of 44 and REPLACE with 9a of 44 (see attached)

Under INVITATION FOR BID, DESCRIPTION, B.3 Group 3:, B.3.28 is changed

FROM:

120v, 15 Amp Electrical

TO NOW READ:

* 120v, 20 Amp Electrical



Amendment XVI changed Section B.28 to read “120v, 15 Amp”

A.) Bidder No. 3 kindly requests allowance of 120v, 15 Amp or 120v, 20 Amp electrical to allow additional models to be considered.

ANSWER:

Refer to No. 2 of **CHANGES** above.

All other Terms and Conditions in the bid package shall remain unchanged and in full force.


JOHN M. BENAVENTE, P.E.
General Manager 

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Quarterly:	Annually:
				COMPLY:	NOT COMPLY:
A.21	Maintenance and service to include all parts and labor Training			_____	_____
A.22	and network setup assistance to be provided and scheduled after machine installation.			_____	_____
A.23	Provide all consumables supplies and staples, except paper			_____	_____
* A.24	All charges to be included with contract: Help Desk/Managed Device Services, Maintenance, Print Charges (Black/White, Color), All supplies including staples except paper. Print charges shall be reconciled quarterly.			_____	_____
* A.25	Billing statement (one invoice) shall be provided monthly. Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed quarterly.			_____	_____
A.26	Total Units: 37			_____	_____
A.27	Maintenance - The contractor shall provide maintenance and support and its cost shall be included in the offered bid price for the term of the contract. Maintenance and support for all units are described as all labor repair work and all necessary parts. A minimum of 4 hour response time on maintenance service calls is required. The contractor shall return all services by phone within 1 hour by phone and to arrive on-site within 4-hours for any problem that cannot be resolved of the phone. Maintenance on-site service calls shall be provided by trained, certified personnel at standard hours of Monday to Friday, 8:00 a.m. to 5:00 p.m. and must provide on-line/ telephone technical support 24 hours a day, 7 days a week.			_____	_____
A.28	Equipment Guarantee - If a unit does not meet its published specifications or its performance is unsatisfactory to the operation of GPA, the vendor shall replace the unit with a similar unit at no additional cost. All other cost associated with the replacement such as delivery and installation is also at no additional cost to GPA. If replacement is not available, then a comparable loaner unit shall be provided. A replacement unit shall be in place within 7 days. failure to provide a loaner within 7 days will result in non-payment of monthly charges for the respective unit covering the period that the unit was unavailable. All costs associated with the loaner shall be assumed by the contractor. Request to replace unsatisfactory unit is described as repeated service calls for the following:			_____	_____
	A.28.1 Consistent slow print time			_____	_____
	A.28.2 Consistent jamming			_____	_____
	A.28.3 Poor copy/print images (quality)			_____	_____
	A.28.4 No prints			_____	_____
A.29	Price shall be fixed to the contract term of Sixty (60) months.			_____	_____
A.30	Vendor must provide one (1) time standard relocation of all units during the term of the 60-month lease. Non-standard relocations, such as stairs/steps are not included and are deemed excess rigging.			_____	_____
A.31	Upon completion of the 60 month contract, vendor must remove and surrender ALL internal hard drives on every device to GPA IT Division.			_____	_____
A.32	Stock consumables must be on-island or available within 3 business days.			_____	_____

SPECIFICATIONS GENERATED BY:
Jerald Guzman 12/2/2024
JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:
Jennifer Sablan 12/2/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Quarterly:	Annually:
B.3	Group 3: (63,000 BW)	7	Ea.	\$ _____	\$ _____
	1. Customer Service				
	2. Generation Admin 1st FL.				
	3. PSCC				
	4. Transmission & Distribution 1 st . FL.				
	- Two (2) Each				
	5. Information Technology				
	6. Cabras 1&2				
				COMPLY:	NOT COMPLY:
B.3.1	Copier/ Printer/ Scanner/Fax			_____	_____
B.3.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.3.3	Support Windows Version 7, 10, 11			_____	_____
B.3.4	Rated Speed of 55 prints/copies per minute in Black			_____	_____
B.3.5	Black and Color Scanning			_____	_____
B.3.6	Scan speed of 200 ipm			_____	_____
B.3.7	5 ½ x 8 ½ to 11 x 17 paper size support			_____	_____
B.3.8	Supports 16 to 80 lb. (60 to 216gsm) Paper Weights			_____	_____
B.3.9	5 Trays including Bypass tray with 4700 sheet Total Paper Capacity			_____	_____
B.3.10	200 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.3.11	Multi position Stapling			_____	_____
B.3.12	2 & 3 Hole Punching			_____	_____
B.3.13	50 Sheet Convenience Stapler			_____	_____
B.3.14	4GB RAM and 250GB Hard Drive			_____	_____
B.3.15	Hard Drive with Image Erase			_____	_____
B.3.16	On device anti-virus protection			_____	_____
B.3.17	PCL and PostScript Print Drivers			_____	_____
B.3.18	Two-sided printing and copying up to 11x17			_____	_____
B.3.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.3.20	Network connectivity through 10/100/1000 Base T			_____	_____
B.3.21	Works with Windows OS and Mac OS			_____	_____
B.3.22	Print from and Scan to USB Memory Drive			_____	_____
B.3.23	Scan to Folder and Scan to Email			_____	_____
B.3.24	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.3.25	Scan to and Print from USB Memory Device			_____	_____
B.3.26	33.6kbps Walkup, LAN faxing and Fax Forwarding			_____	_____
B.3.27	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
* B.3.28	120v, 20 Amp Electrical			_____	_____
B.3.29	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 12/2/2024

JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 12/2/2024

JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations